

**Permanent Building Committee Meeting
Minutes of Tuesday, June 28, 2016
Town Hall, Room 130**

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Wayne Klocko, Craig Schultze

Ex-Officio Member

Catherine MacInnes (BOS)

Other Attendees

Keith Edison (Town of Millis – Chief of Police), Chris Soffayer (Town of Millis – Police)

Wayne Klocko called the meeting to order at 7:00 PM.

Police/Fire Project:

Keith Edison discussed the two furniture quotes that he had from WB Mason and KI. WB Mason provided him with a quote for furniture that met CAL 133 requirements (fire resistant) that was \$78,521.49 including installation costs at Prevailing Wage. KI's proposal did not include CAL 133 furnishings and was \$83,909.50. Both Keith Edison and Diane Jurmain had gone to both showrooms and compared the quality of the products offered. Keith stated that he liked WB Mason best and at the lowest price, it was determined by the committee to be a good decision.

Craig Schultze made a motion to recommend the purchase of the furnishings from WB Mason at a not-to-exceed price of \$78,521.49. Diane Jurmain seconded the motion and it passed unanimously.

The not-to-exceed amount was because they charged delivery costs at Prevailing Wage rates and Keith Edison did not think that was necessary. Diane Jurmain will follow up with the Attorney for the Department of Labor Standards.

The quote for the new File Server, the Operating System software and 2 PCs was reviewed. Purchase is to be off the State Bidder's list directly from Hewlett Packard and Hewlett Packard Enterprise at a total cost of \$9,368.86. Charlie Aspinwall approved the purchase.

Craig Schultze made a motion to approve the purchase of a new File Server, Operating System software and 2 PCs for a total cost of \$9,368.86. Wayne Klocko seconded the motion and it passed unanimously.

Gym equipment at the Police Station was briefly discussed. Keith Edison gave Craig Schultze a layout for the gym to look at. Chris Soffayer had one quote for commercial grade equipment and discussion centered on the quality and the ability of other vendors to approach that level of quality. Two other bids have been solicited.

Discussion about the new PCs to be ordered centered on how and where to store them. In order to take advantage of pricing that is the same as the 2 PCs to be ordered with the server, it has to be done soon.

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The special pricing will expire at the end of June. Edison felt that they could store the PCs in the Women's Locker Room and it could be secured.

Final discussion was about the Dedication. No resolution but people expressed opinions.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 7:25 p.m. The motion was seconded by Craig Schultze and passed unanimously.

Submitted by:
Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee is scheduled for July 12th.